

PHOSC Board Meeting Agenda March 2023

March 8th, 2023 • 10:30 am (HST) • In Person

A. Call Meeting to order @ 10:47 am

Roll Call:

- | | | |
|------------------|------------------------------|--------------------|
| • Peggy Peterson | • Michaela Wenzel | • Tiffany Isaacson |
| • Crystal Long | • Julianna Everts | • Catherine Wade |
| • Kate Wilson | • Priscilla Westover | |

B. Reading and approval of previous meeting minutes:

A. Motion to approve: Michaela

B. 1st: Peggy

C. 2nd: Kate

C. PRESIDENT: Peggy Peterson/Crystal Long

- (1) Looking into changing bylaws to address being able to continue posting within the Facebook groups to engage summer activities. (Club year runs August to May)
- (2) Replacements need to be identified so a vote can be accomplished. Requesting each board member look to identify a possible replacement.
- (3) Interest Coffee or event to discuss positions with interested candidates.
- (4) Need to establish a way to have members vote for new bylaws and board members. (Last years board utilized google)

D. VICE PRESIDENT: Kate Wilson

- (1) Kate discussed recent membership signups with non-payment flags on the website. Treasurer to check on payment status and coordinate with Kate to establish communication with members.
- (2) Easter kid party being planned for April and a possible end of year kid party with carnival theme.
- (3) The VP needs 3 more gift cards for plan it to win it.
- (4) Working a possible event with the Star of Honolulu.
- (5) Decided to scrap the membership contest due to time constraints.
- (6) Advertisements for events on public page to gain interest in the club.
- (7) Working to get welcome koozies out to members.

E. TREASURER: Michaela Wenzel

- (1) Navy Fed Balance: \$2715.52
- (2) Looking into the issue of non-payment for new membership signups.
- (3) Needs signature for December Check.
- (4) Reimbursement of \$130 for Christmas Ornament materials.

(5) Needs a statement for the pillow reimbursement from Priscilla.

F. MEMBERSHIP/HOSPITALITY: Vacant.

G. EVENTS COORDINATOR: Tiffany Isaacson

- (1) Looking at a possible outside tea party for end of year celebration
- (2) Moana Surfrider tea party also an option for a club event
- (3) The Ford Island Luau has closed down operations and unavailable for an event
- (4) Possible location onboard the USS Missouri for an event
- (5) Natsunoya tea house also an option but parking could be an issue with the venue
- (6) Event meeting scheduled for March 22nd
- (7) Looking for end of year event to be held April 22nd or April 29th

H. COMMUNICATIONS/WEBSITE: Priscilla Westover

- (1) Referral box can be added to membership application
- (2) Looking to schedule Fish Pond restoration/Community Service event on the 24th of March. This would be a work day and lunch. Protocols will be followed and Priscilla is looking into a short song that can be sung by the group.
- (3) Personnel are adding water access and bathroom capabilities at the Fish Pond.

I. SECRETARY/PARLIAMENTARIAN: Julianna Everts - Not present

- (1) Was unable to attend. Crystal covered her position and took notes.

J. OLD BUSINESS:

- (1) No old business to discuss.

K. NEW BUSINESS: (motions to vote on)

- (1) No new Business to vote.

NEXT BOARD MEETING - 5th of April, 2023 at 5:00pm.

Meeting adjourned @ 11:50 am (HST)

Motion to approve: Peggy

1st: Michaela

2nd: Kate