

## **PHOSC Board Meeting Agenda June 2023**

June 27, 2023 • 17:00 (HST) • In Person

A. Call Meeting to order/Welcome @ 1719

- Natasha Fish
- Amber Bagley
- Ashely Kramer
- Kate Wilson
- Lauren Holthaus
- Catherine Wade
- Katie Hauser
- Tiffany Isaacson

Roll Call:

B. Reading and approval of previous meeting minutes

- Kate moved to approve and seconded by Tiffany

C. PRESIDENT: Natasha Fish

(1) Brought up discussion on when registration will open and how much it will cost.

(2) Registration will open July 15th. Agreed on that registration will be \$45 from July 15th to August 15th as an “early bird” special on August 15th registration fee will go from \$45 to \$50.

D. VICE PRESIDENT: Kate Wilson

(1) Plan it to win it was a \$25 monthly drawing to incentivize planning and hosting events. Now we will move to \$50 quarterly. People who host weekly events of the same thing will only have their name put into drawing once for said event.

(2) Each Board member must host 1 to 2 events per month to get the club more active.

(3) Natalia to create and host monthly book club.

(4) Can we condense the number of sub groups we have along with our main PHOSC Facebook Groups?

E. TREASURER: Katie Hauser

(1) Navy Fed Balance: \$1,223.12

(2) PayPal Balance: \$0

(3) Venmo Balance: \$0

(4) \$1,000 must be kept in the account at all times.

(5) Unknown Purchase of \$971.50 last year with no receipt.

(6) How Much will it cost to renew our website? Costs could knock out most of the budget.

(7) If we want more funds we need to raise the registration fees.

F. MEMBERSHIP/HOSPITALITY: Lauren Holthaus

(1) Hold harmless agreements need to be signed and turned in by every member. For the first month every board member should take at least 10- 15 with them to every event they attend to ensure we are getting them returned to us in a timely manner.

G. EVENTS COORDINATOR: Tiffany Isaacson

(1) Remind everyone to be respectful of contacting hosts when unable to attend events. No show emails to be sent out after each no show and after three no shows they will be temporarily suspended from group events for 30 days per by-laws

(2) Welcome social will be on Saturday September 9th, 2023. Theme is “The Magic of The Honu. From 11am to 2 pm. The Venue holds 60 people, and costs \$300 without food provided, and an extra \$500 more if the venue provides buffet style meal to equal \$800 in total.

(3) We need to come up with ideas for affordable welcome gifts that fit our budget. As well as a door prize and prizes for the social.

H. COMMUNICATIONS/WEBSITE: Ashley Kramer

(1) We need to utilize the website better, so will be working on reworking some of the website pages.

(2) Will work on getting the board profiles updated on the website.

(3) Will come up with advertisement and flyers promoting the group this year.

(4) It will cost \$810 for the website

I. SECRETARY/PARLIAMENTARIAN: Amber Bagley

(1) Would like to revisit the cost of the website renewal again. Asking if it would be possible to find a different website that is more cost effective, or completely getting rid of the website due to the cost of the renewal being more than three quarters of our current budget. Instead maybe use the main Facebook page as our main website and dedicate our group PayPal or Venmo accounts to retrieve dues and fees as necessary since we rarely use our website for a majority of the year and the Facebook page can perform the same tasks. A majority of the board were against the idea due to the amount of work that it would take to complete before July 15th.

J. OLD BUSINESS:

(1) Go over budget and previous years expenses.

(2) Discuss the website costs and fees.

K. NEW BUSINESS: (motions to vote on)

(1) The approval to get rid of the Island Info Facebook page - Approved (a) Motion to approve: Amber

(b) 1st: Kate

(c) 2nd: Tiffany

NEXT BOARD MEETING – July 17, 2023 at 1800

Meeting adjourned @ 1957 (HST) Motion to approve: Amber  
1st: Kate  
2nd: Katie

Minutes Amended Sept 7, 2023 To remove Natalia Harris listed as Co-Vice President and from Roll Call. Natalia Harris was present at the meeting as a member, but was not a board member. Vote passed by board members. Motion to approve amending the June Minutes was presented by Kate on August 10, 2023. First by Tiffany. Second by Katie.