

PHOSC Board Meeting Agenda April 2022

April 05, 2022 • 17:00 (HST) • In Person

A. Call Meeting to order/Welcomes @ 1708

- Roll Call:
 - Michaela Wenzel
 - Juliana
 - Everts
 - Priscilla Westover
- Peggy Peterson
- Crystal Long
- Kate Wilson

B. Reading and approval of previous meeting minutes

- Crystal moved to approve and first by Kate and seconded by Peggy

C. PRESIDENT: Peggy Peterson/Crystal Long

- (1) All board members need to review bylaws for end of the year vote suggesting possible changes. Board members to email secretary with suggested changes as well as a writeup to advertise position.
- (2) First week of May for vote, potentially
- (3) Potential for a end of the year "Meet your new board" type event
- (4) Crystal to determine when last audit was conducted since it must be conducted every 3 years

D. VICE PRESIDENT: Kate Wilson

- (1) New member nonpayment has been partially addressed. 1 has paid and the other two have been emailed twice.
- (2) Some interest in new board coffee and has been rescheduled. A few potential candidates have been identified.
- (3) Plan-it-to-win it gift cards to be obtained and announced by Kate later this month.
- (4) Will announce event for tea and Surfrider Hotel later this month once a few details have been worked out with the event staff.
- (5) Depending on cost, Kate will look into buying tea cups for Surfrider Tea party as gifts

E. TREASURER: Michaela Wenzel
 (1) Navy Fed Balance: \$3,908.28
 (2) PayPal Balance: \$0
 (3) Venmo Balance: \$0

4) Board members will need to pay higher price for end of the year social tickets
5) Treasurer not present at this meeting

F. MEMBERSHIP/HOSPITALITY: Currently Vacant
• Position open. Advertising will continue until position is filled.

G. EVENTS COORDINATOR: Tiffany Isaacson
(1) Member Hedi to make cookies for end of the year social gift
(2) Michaela to look into PHOSC engraved stemless wine glasses end of year social gift
(3) Kate has ordered magnet paper for the end of the year social "boarding ticket"
(4) Tiffany to host another coffee shop event—this is a possible venue for meet your new board event

H. COMMUNICATIONS/WEBSITE: Priscilla Westover
(1) Not present

I. SECRETARY/PARLIAMENTARIAN: Juliana Events
(1) No news to discuss

J. OLD BUSINESS: No old business to discuss.

K. NEW BUSINESS: (motions to vote on)
(a) No business to discuss

New Business that was discussed with the board (No motions for vote: tabled):
(1) No business to discuss

NEXT BOARD MEETING – May 10th @ 6pm –Catherine House

Meeting adjourned @ 1824 (HST)
Motion to approve: Crystal
1st: Peggy
2nd: Kate